POLICIES AND PROCEDURES

SUBJECT: PROFESSIONAL ATTIRE DRESS CODE

ISSUE DATE: 7/11/17

SUPERSEDES ISSUE DATE: 3/6/17

Policy Title: Professional Attire Dress Code

Policy & Procedure Statement:

The professional nature of the school should be considered in matters of faculty attire. Faculty members and other employees who dress and groom themselves in a manner consistent with the professional aspect of their position and of ICOM will set a positive example to both students and visitors. Faculty must maintain a professional appearance.

Professional attire must be maintained whenever the faculty members are on ICOM grounds, including adjacent property at Idaho College of Osteopathic Medicine, in all clinical experiences, and on teaching clinical rotations. Faculty must be professionally dressed for all lectures, examinations, laboratory classes or workshops, except as may be authorized by the immediate supervisor. Faculty do not need to maintain professional attire after the normal end of the school day, Monday through Friday, or on weekends, except when notified by the school administration to be professionally attired. Faculty ID badges must be prominently worn at all times.

A clean and well-cared-for appearance should be maintained. The apparel and appearance of faculty, staff and students project, and the image the community has of ICOM convey respect for those who come to us for care or an education. Faculty, staff, and students are expected to be neat, well-groomed and appropriately dressed for the work and study they do. The clothing selected should not be distracting to patients, faculty, staff or students. Hairstyles should be clean and neat. Beards and mustaches must be neat and trimmed at all times. Obtrusive facial piercings are not acceptable. Shorts, jeans, T-shirts and sandals without socks are not permitted.

Faculty inappropriately dressed or groomed may be requested to leave the campus and not return until appropriately attired. Questionable or disputed cases of dress or grooming shall be presented to the Dean, whose decision will be final. Repeated violations will be considered improper professional behavior and may result in disciplinary action.
Approved by:

[Signature]

7/11/17

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